



Southern Lehigh School District

Board of School Directors Meeting

October 10, 2011

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:41 p.m. on the above date (October 10, 2011) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Eddinger, Dimmig, Gunkle, Hayes, Stelts, Quigley, McLoughlin

ABSENT: Miracle, Mohr

OTHERS: Christman, Melber, Kennedy, Takacs, Lewis, Bergey, Siegfried, Davidson, Farris, Hafner, Engler, Bartholomew, Organski (SLEA), Rizzo (Morning Call), Rich (PATCH), Tadrzynski, J., Tadrzynski, V., Johnson, Vought and approximately 4 other members of the community.

OPENING PROCEDURES

Mr. Eddinger led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Miracle and **2ND BY** Quigley to approve the minutes of the October 10, 2011 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous - Motion Carried

ABSENT: Miracle, Mohr

VISITORS

Mr. and Mrs. Joseph Tadrzynski addressed the Board regarding a private school transportation issue to see if anything can be done to shorten their child's bus ride. The Transportation Department was requested to follow-up.

Mrs. Bonnie Organski, Southern Lehigh High School FBLA Advisor, thanked the Board for their support and approval of a student trip to the FBLA National Leadership Conference in Orlando, FL this past summer.

Mrs. Jennifer Johnson, President of the Southern Lehigh Education Foundation provided the Board with an update on the Foundation, including an overview of the major fundraisers held annually and recent mini-grants awarded.

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** Stelts to approve the **CONSENT AGENDA** items as follows -

Approve the bills dated October 10, 2011 showing paid bills in the amount of \$26,104.87 and the bills to be paid in the amount of \$397,351.87 for a total amount of \$423,456.74 for the General Fund, and bills to be paid in the amount of \$1,428.28 for the Capital Reserve Sinking Fund, and paid bills in the amount of \$325.00 and bills to be paid in the amount of \$2,666.60 for the Construction Fund;

Approve the salary step adjustment for the following staff, effective September 1, 2011-

Kristen Englehardt, Grade 7 Reading Teacher, Southern Lehigh Middle School, Bachelor's +15 to *Bachelor's +30*

Approve the following substitute teachers for the 2011-2012 school year:

Karen Shaffer, Biology and Science

Approve the following student teacher placement:

Jasper Sessions, English, Kutztown University, with *Amy Bausher*, Southern Lehigh High School, from October 25, 2011 to December 15, 2011.

Accept the resignation of the following staff-

Jean Arnold, Cafeteria/Playground Monitor, Lower Milford Elementary School, effective September 14, 2011.

Sharon Leferovich, Part-time Cafeteria Worker, Southern Lehigh Intermediate School, effective October 14, 2011.

Approve the following substitute staff for the 2011-2012 school year:

Miriam Allison, Substitute Instructional Assistant, at an hourly rate of \$15.31

Cathleen Hendrzak, Substitute Instructional Assistant, at an hourly rate of \$15.31

Cathleen Hendrzak, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45

Cathleen Hendrzak, Substitute Secretary, at an hourly rate of \$14.14

Approve the following staff-

Brenda Shelly, Cafeteria/Playground Monitor, Lower Milford Elementary School, at \$9.45 per hour, effective October 3, 2011. Ms. Shelly will alternate days with Ms. Weihs-Hespell and another monitor to be named. This appointment fills the vacancy created with the resignation of *Jean Arnold*.

Stephanie Weihs-Hespell, Cafeteria/Playground Monitor, Lower Milford Elementary School, at \$9.45 per hour, effective October 11, 2011. Ms. Weihs-Hespell will alternate days with Ms. Shelly and another monitor to be named. This appointment fills the vacancy created with the resignation of *Jean Arnold*.

Anastasia Benner, Cafeteria/Playground Monitor, Liberty Bell Elementary School, at \$9.45 per hour, effective October 11, 2011. Ms. Benner will fill the vacancy created with the resignation of *Victoria McCue*;

Approve the following returning coaches and stipends for the 2011-2012 school year-

<u>Jayme Baker</u>	MS Field Hockey Head	\$3,174
<u>Ian Beitler</u>	Field Hockey Assistant	\$4,233
<u>Natalie Deacon</u>	Field Hockey Assistant	\$4,233
<u>Adrienne Searfoss</u>	Field Hockey Head	\$7,054

Approve the following ancillary employees for the Peak Program for the 2011-2012 school year at a rate of \$48.55 per session-

Jennifer Kindt
Brian Hines
Stephanie Hantz

VOICE VOTE: "YES" – Unanimous - Motion Carried
ABSENT: Miracle, Mohr

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Mr. Davidson, Mrs. Farris and Mr. Hafner reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

High School report-

- The ASVAB test was administered to students in the high school on 9/28/11.
- Math, Science and English teachers attended CDT academies in preparation for upcoming administration of the tests in their classes during the month of October.
- Student clubs planned and ran the Homecoming Spirit week and Pep Rally. School spirit was at an all-time high. 90% of the student body and 100% of the staff were in blue and white on Friday. The tailgate party sponsored by Student Council and other clubs was also well attended prior to the football game. Approximately 700 students attended the dance on Sat. night in the HS Cafeteria.
- Letter and EdConnect message sent to parents on 10/7/11 regarding process for Progress Reports.

Middle School report-

Academic

- Progress Reports were made available on Sapphire for parent review as of 10/7/11.
- Mini 2 begins 10/21/11.
- 7th grade students completed their field trip to Putt U on 10/3/11.

Building Events

- School Dance Oct Friday 10/14/11.
- Picture Retakes 10/20/11.
- Volleyball Team is selling Dig Pink T-Shirts for their game versus Saucon Valley on 10/12/11.

Intermediate School report-

- Intermediate School teachers were involved in in-service training today.
- 6th grade will be visiting Hawk Mountain this week on Wednesday, Thursday or Friday.
- PTG will be hosting the Hallow-Palooza Family Fun night on 10/14/11.

Elementary schools report-

- Last week was Fire Prevention Week.
- Hopewell's Kindergarten and 1st Grade toured the Upper Saucon Fire Company last Thursday.
- The Coopersburg Fire Company visited Liberty Bell last Friday for an assembly on Fire Prevention and Safety.
- All three buildings are having Sapphire/Report Card Trainings at their own buildings through their individual grade level trainers.
- Liberty Bell will be collecting boxes of Tastykakes all week as we participate in the Marshall Plan. The Tastykakes will then be picked up and delivered to Walter Reed Medical Center to be given to our soldiers who are returning back from battle as they rehabilitate and heal.
- Liberty Bell's grade level teams held data team meetings last Wednesday as they looked at our beginning of the year data, discussed across grade levels common areas of need, and then selected a team goal that ties into our building goals.
- Today, our K-3 teachers participated in a presentation of the Common Core Standards with Dr. Sandra Fluck in the A.M. The P.M. was devoted to department meetings regarding the implementation of our District Mission. The day started with a brief overview on concussion training by OAA.

MOVED BY Stelts and **2ND BY** Gunkle to approve the following student trip request: Southern Lehigh High School Future Business Leaders of America to attend the State Leadership Workshop in Lancaster, PA on Sunday, October 23, 2011 through Monday, October 24, 2011.

VOICE VOTE: "YES" – Unanimous - Motion Carried
ABSENT: Miracle, Mohr

MOVED BY Stelts and **2ND BY** Gunkle to approve final adoption of the enclosed World Language Textbook recommendations for the 2011-2012 school year.

VOICE VOTE: "YES" – Unanimous - Motion Carried
ABSENT: Miracle, Mohr

MOVED BY Stelts and **2ND BY** Gunkle to approve the enclosed 1st through 3rd grade Tech Smarts Curriculum.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Miracle, Mohr

BUSINESS AND FINANCE

SUPPORT SERVICES

MOVED BY Stelts and **2ND BY** Gunkle to approve the contracted carrier contracts for the 2011-2012 school year. These contracts support First Student with vans and small buses for non-public, charter schools and specialized transportation requests.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Miracle, Mohr

PERSONNEL

MOVED BY Stelts and **2ND BY** Gunkle to approve the following staff for the 2011-2012 school year-

Natalie Deacon, Long-Term Substitute Health and Physical Education Teacher, Southern Lehigh High School, at Bachelor's, Step 14, an annual salary of \$44,788 (*pro-rated*), effective September 29, 2011. Ms. Deacon will replace *Jennifer Edwards* during her leave of absence.

Harold Fairclough, Substitute (Intermediate Term, Category C) Health and Physical Education Teacher, Southern Lehigh High School, at a rate of \$135.00 per day, with an anticipated start date of October 11, 2011 (*pending receipt of required documentation*). Mr. Fairclough will replace *Tara McGinniss* during her anticipated leave of absence.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Miracle, Mohr

MOVED BY Stelts and **2ND BY** Gunkle to approve to approve the following staff-

The Administration recommends approval of the following staff (*pending receipt of required documentation*)-

Gregory Martin, Food Services Manager, at an annual salary of \$57,000 (prorated), effective October 17, 2011. Mr. Martin will fill the vacancy created by the resignation of *Gina Giarratana*. Approval shall include the unpaid absence of Mr. Martin from November 11 through November 18, 2011.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Miracle, Mohr

REPORTS

Lehigh Career & Technical Institute

No Report.

Facilities Committee

Mr. Bergey reports that approval from Upper Saucon Township was received to proceed with a bid from Penn Builders for the Camp Meeting Road Run Off project at a construction cost of \$63,895 and not to exceed \$74,055.

MOVED BY STEELTS and **2nd by** GUNKLE to proceed with the bid from Penn Builders.

VOICE VOTE: “YES” – Unanimous - Motion Carried
ABSENT: Miracle, Mohr

Superintendent’s Report

Mrs. Christmas reports that the Strategic Plan Mid-Point Review was approved by PDE.

OLD BUSINESS

MOVED BY Stelts and **2nd by** Gunkle to approve the following new policies for a second and final reading:

Policy #311.1 Administrative Employees: *Demotion*

Policy #411.1 Professional Employees: *Demotion*

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Miracle, Mohr

MOVED BY Stelts and **2nd by** Gunkle to table the motion to approve the following new policy for a second and final reading:

Policy #123.1 Programs: *Management of Athletes with Concussions/Return to Play*

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Miracle, Mohr

MOVED BY Gunkle and **2nd by** Stelts to table the motion to approve the following revised policy for a first reading:

Policy #907 Community: *School Visitors*

There was Board discussion.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Miracle, Mohr

NEW BUSINESS

MOVED BY Stelts and **2ND BY** Gunkle to approve the revised Compensation Policy for Ancillary Employees.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: Miracle, Mohr

VISITORS

Mr. Donald Vought suggested that the Board consider using an audio system in the Board room to enhance audibility for audience members.

ADJOURNMENT

MOVED BY McLoughlin and **2ND BY** STELTS to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried

ABSENT: Miracle, Mohr

The meeting was adjourned at 8:25 p.m.

ATTEST: _____ Board Secretary